

Wraparound and Holiday Childcare

From September 2016 all parents of children in Reception up to Year 9 have the right to request wraparound and/or holiday childcare in the school their child attends.

Wraparound care includes early morning “breakfast club” provision, for example, as well as after-school childcare which extends beyond the end of the school day during term time and is also available in the school holidays.

The following “rights to request” timeline 2016/2017 shows the timetable and process for the consideration of requests by the Governing Body.

Annual Request Window	
30 September 2016 – 31 March 2017	Requests must be received within this time

Consideration of Request Applications	
1 st April – 30 May 2017	Schools consider care options

Governors Decision/Response to parents who have requested Wraparound and/or Holiday Childcare	
31 May 2017	Deadline for Schools response to Parents

Establishing Wraparound and/or Holiday Childcare Provision	
31 May – 31 August 2017	Set up wraparound and holiday care

Provision Delivery	
1 September 2017	Wraparound and holiday care in place

Parents are requested to submit the form below on paper or via email by the request window deadline of 31 March 2017 to Mrs Susie Walsh, School Business Manager, detailing the name and age of the child concerned, the type of childcare requested and an indication of when the provision is needed.

Parental Request Form – Wraparound and/or Holiday Childcare

Please return to Mrs Susie Walsh, School Business Manager no later than **31 March 2017**. Parents/Carers with more than one child requiring childcare will need to complete an individual form for each child concerned.

PARENT/CARER DETAILS

Title (e.g. Mr, Mrs, Ms):

Surname of Parent/Carer:

Address:

Telephone:

Email:

CHILD DETAILS

Name of Child:

Date of Birth:

Year Group:

CHILDCARE REQUEST DETAILS

I am interested in the following wraparound childcare arrangements at Welburn CP for my child:

Please tick all sessions requested and express a preference regarding term time and/or school holidays:

	Before School (e.g. from 8.00 am)	After School (e.g. until 6.00 pm)	Term Time only	Term Time and Holidays*
Monday				
Tuesday				
Wednesday				
Thursday				
Friday				

I am interested in holiday childcare at at the following times *(please circle all that apply)*:

Autumn Half Term

Spring Half Term

Easter Holidays

Summer Half Term

Summer Holidays

PARENT/CARER SIGNATURE

Signed:

Date:

Next Steps:

- Please return this form to Mrs Susie Walsh, School Business Manager by 31 March 2017 at the very latest.
- Based on an analysis of parental demand, The Governors will communicate a decision regarding potential wraparound and/or childcare provision to all applicant parents/carers by 31 May 2017.